



MINUTES

Tuesday 9th September 2025

Meeting opened: 7.05pm.

Apologies: Anna & Karen.

Attendance: Alexi McDonald, Sophie Cottington, Branka, Sal Burton, Natasha Misoni, Lucy Vincent, Nick Lawry, Liz Bykerk, Andrew Whiteaker, Melissa Fox, Jessica Tan, Guillaume Ang, Tara Richards

Agenda Items

1. Acknowledgement of Country

2. Apologies

As Above

3. Acceptance of Minutes

There was an acceptance of the minutes from 29th July 2025

4. Business Arising

- Uniform – need designs and what we want it to look like
- Should we have a subcommittee or wait for houses to be decided etc?
- We have time on our side, initiative to look through for next year?
- If we're going to do it, we need to be clear on what we're doing and why. Need to fill the brief first
- Subcommittee required - come up with options / ideas to then get input and supplier tries etc – put out a call to the parent community to be on a subcommittee? Or should be formed from the existing P&C
- Then do a uniform presentation of options once we have got designs and inputs etc from the P&C at a subsequent P&C
- View to have the change in place for 2027
 - Who should lead subcommittee? → park till 2026?
 - Or come up with the brief first? need a small group of people to get a brief together and investigate further
 - or get rid of gold shirt and pinafore and be done with it? Phase out certain items?
 - Vote to get rid of gold shirt?
 - Donna commented she thinks all green looks messy
 - Move back to the old sports shirt which would have more gold?
 - Lexi going to come up with the brief by next meeting, then put it out to the school to see if people come to be part of the process.
 - Donna to share form results with Lexi

- Play equipment → Donna's update → 2 companies out to see what we can do, 1st one has an amazing rope climbing equipment which is huge but needs more space than available, so is too big. Asked what they can do with the wooden equipment beach futsal, couldn't make it compliant, but could knock down and give new equipment which looked horrible. Cheap but nasty.
 - Second quote was from timber creations company who did the one we have currently, they can make the existing structure compliant. Requested both companies to quote for making existing structure compliant, and add natural logs to maintain mulch, and a playboat. \$23,430
 - First company we asked to quote on a rope climber, 2.5m high, 6m x 6m, 20 kids on it, \$16,700 to supply and install
 - If we do both its about \$40k
 - Suggestion to push go on the first one and then do the second one afterwards
 - To do both the school need another \$6,570
 - Approved both to be done, P&C will contribute the extra \$
- Letters to school infrastructure shared space – reply was that grounds will only be open at weekends in the school holidays, and in termtime.
- Donna noted will be watching around providing feedback around poo being left behind
- A no dogs allowed sign to be installed at the edge of the futsal field
- Second gate isn't secure and needs to be fixed
- When the gate is opened, will it be padlocked open so people don't close it and potentially lock people in?

5. Correspondence

- Email from Brookvale Curl Curl Scout group to become more involved in our community
- Harbord P&C want help with finding someone for their GM position and need a new director of OOSH so Andrew has been helping them

6. Treasurer's Report

- Turnover is up on the canteen 10%
- Uniform shop in line with expectations
- \$5k raised from the market day
- Trivia upcoming – target 20k but we don't think we'll get that

7. General Manager's Report

- OOSH → new rules and policies in place from 1st September which has been advised to parents around use of digital devices
- Service phones have been purchased so no staff have their own devices
- 10/12 also been advised not to share any you tube videos at all at OOSH so no more you tube from that date
- Extended the no smoking ban to include vaping
- Have to report any reportable offences in 24hrs not 7 days anymore
- In house training has just been done, permanents have just redone their CPR training
- Survey responses → questions and comments around food, wholemeal bread for breakfast, and real butter for toast. Feedback to simplify the menu to a 3 week rotating menu rather than 4. Comments about the cleanliness of the toilets and lack of toilet paper. There's often no toilet paper in the toilets on the other side. Donna to check in on that
- Vacation care → one complaint about the cut off for cancellations
- Worker retention grant being paid to staff
- Very short of staff for January, Andrew doesn't want to use agency staff and would rather reduce the program than have strangers coming in and looking after the kids
- Canteen → may have to employ a third staff member on a Friday

- Could we put a volunteer call out each week for a Friday?
- P&C agree to put someone on for those 3 hours if needed
- Father's day stall recess and lunch → very profitable day as kids spent the leftovers at the canteen
- Uniform shop → \$1400 should help with the year 6 fundraising
- Profile apparel have increased their pricing by 12 – 15% so ordered a decent amount of stock to avoid the price rise which saved us about \$2k
- Year 5 parents need to take ownership of the Yr6 shirts → need a design and decisions as need to be sourced and decided in the next month or so

8. Fundraising & Socials

- 250 people coming to Trivia Night
- Ticket price went up by \$5 this year
- Waiting to hear if Bree will be auctioneer
- Idea to auction a car spot for a Saturday or Sunday
 - Items we have
 - Personal training session
 - Wax carving ring workshop
 - Massage voucher
 - 10 yoga classes
 - Skin treatment
 - Hampers x 2
 - Weekend at Woodstock homestead
 - Bucketty's Airbnb
 - Airbnb in curly self contained unit
 - Principal and two deputy principals for a day to be auctioned off
 - Raffle for the smaller items? Or a lucky door prize
- Friday afternoon is anyone around to help with chairs and tables setup? After school help needed from 2pm onwards

9. Principal's Report

Presented by Donna, attached.

10. Other Business

- Lexi queried around buying library books and why don't we do it anymore, Donna commented because it's very well stocked and book fair funds pay for a lot of new books to be bought as required
- Lexi noticed at drop off in the mornings there are a few older children entering and exiting the school, donna has noticed also and dealt with it